



NORFACE is in search for a Scientific Programme Coordinator

NORFACE (New Opportunities for Research Funding Agency Cooperation in Europe) has launched its fourth transnational research programme Dynamics of Inequality Across the Life-course (DIAL). For this programme, NORFACE is in search for a Scientific Programme Coordinator, who will promote cohesion and cooperation in the programme by communicating the activities, outcomes and successes of the programme to the academic and non-academic world.

The DIAL programme was launched in December 2015, to study the complex and highly intertwined sources of inequality in contemporary societies, and their consequences. The programme has three major objectives:

1. To advance globally excellent theoretical and methodological research on dynamics of inequality across the life-course which may be multi-disciplinary, inter-disciplinary and comparative, and which builds synergistically on a pan-European basis.
2. To motivate and support excellence and capacity building for research on dynamics of inequality across the life-course on a cross-national basis throughout the NORFACE countries.
3. To develop understanding and promote research-based knowledge and insight into dynamics of inequality across the life-course for issues of societal, practical and policy relevance, with theoretical foundations but worked on jointly with relevant users and experts.

The European Commission is providing top-up funding via an ERA-NET Cofund grant to this joint research programme. After a transnational DIAL Call in 2016-2017, thirteen research projects were selected for funding in April 2017.

NORFACE is now looking to appoint a Scientific Programme Coordinator for the DIAL programme for the following tasks:

- to bring the various teams together to work synergistically and to integrate perspectives by organising and supporting the organisation of joint (thematic) workshops;
- to communicate activities, results and successes of the projects and programme among the other research teams and to the broader academic and non-academic community, e.g. by organising workshops, circulating newsletters, providing a platform for working papers and policy briefs;
- to promote capacity-building and networking in the programme;
- to stimulate communications from the various research teams both within academia and with related professional organisations in government, business and the voluntary sector, including engaging such professional organisations in the workshops as and when appropriate;
- to encourage the highest quality of publications from the research both in terms of scholarly and scientific articles in the most appropriate and highly regarded journals, monograph publications as and when appropriate, and other media aimed at appropriate professional audiences to enhance the visibility of the programme;
- to stimulate the storage of and open access to primary data collected in the programme;
- to regularly report to the NORFACE Network Board about the recent activities and progress of the programme and to regularly attend meetings of the NORFACE Network Board to discuss this progress;
- to contribute to the evaluation of the programme;

NORFACE is expecting to appoint the Scientific Programme Coordinator for a period of 45 months to cover the duration of the programme, starting at the beginning of 2018, alongside the funded DIAL projects. The budget for the Scientific Programme Coordinator has been set at circa €550,000 for the period of 45 months. The final budget available for the position will be decided upon November 2017. The grant includes 20% overhead/indirect costs. The grant will be made through a higher education

research institution or other research institution. Applicants should include details of the proposed administering institution in their application.

The grant may be used for:

- Support of a proportion of your own salary and related social costs for not less than 40% of time. The proportion may vary at different periods.
- Travel and subsistence.
- Office costs.
- Co-ordination events between members of the programme.
- Engagement and communication events with the wider professional and academic community.
- Professional communications and media support.
- Development and maintenance of a platform for working papers and policy briefs.

Applications would need to set out how the budget will be used across these headings. For some NORFACE partners, the role of engaging with the professional user community is particularly important, and they would expect applications both to address this carefully and to allocate reasonable resources to it.

Profile

The most suitable candidate for this post is likely to:

- Be an active researcher in the field of the programme.
- Be dynamic and innovative in his or her approach to new tasks.
- Have excellent inter-personal and organisational skills.
- Have excellent communication skills orally, in writing and presentation, including good awareness of the potential of new media.
- Have strong networking skills both within and beyond the academic community.
- Be able to work at an international level with colleagues from different cultural and linguistic backgrounds.
- Have a good understanding of the European and global issues around the area of the DIAL programme.

Affiliation with one of the funded projects of the programme will be an advantage, but this is not a requirement.

Applications may be submitted by a proposed Scientific Programme Coordinator working with a team who would assist in delivering the directorial and management roles. In such cases the role of the Scientific Programme Coordinator and associated personnel should be clearly set out, within the budget provision offered. There will however need to be one clear Scientific Programme Coordinator identified, and only one grant will be issued, to the institution of the Scientific Programme Coordinator.

Applications

Applications should be set out in English in free style form in a WORD document of not more than 2,000 words, in a legible font, and submitted as an attachment to an e-mail no later than **15 November 2017** to the NORFACE Co-ordination Office at NWO via dial@nwo.nl.

The application should address the following points:

- The candidate's qualification and experience for the proposed task, including a curriculum vitae of not more than 3 pages A4 (additional to the 2,000 word limit).
- How he/she is suited to work within the objectives for the programme as set out in the DIAL Programme Text and Call for Proposals.
- What distinctive scientific, administrative and communications support he/she would bring to the role.

- How he/she would address its work over the period of the programme, , with particular reference to:
 - Integration of the programme and the projects
 - Engagement with non-academic professionals and policy users
 - Expected outputs
- What proportion of their own time he/she would devote to the programme.
- The proposed allocation of the Scientific Programme Coordinator's budget for the programme for staff, co-ordinating, networking and communication activities, and over each of the years.
- The grant includes 20% overhead/indirect costs. The grant will be made through a higher education research institution or other research institution. Applicants should therefore include details of the proposed administering institution in their application.
- The application should also include the names and addresses of one academic and one non-academic professional persons with experience of their work in this or a related area, who can comment authoritatively and objectively on his/her relevant standing, skills and experience.

Applications may be submitted by a proposed Scientific Programme Coordinator working with a team who would assist in delivering the coordination roles. In such cases the role of the Scientific Programme Coordinator and associated personnel should be clearly set out, within the budget provision offered. There will however need to be one clear Scientific Programme Coordinator identified, and only one grant will be issued, to the institution of the Scientific Programme Coordinator.

Timeline

15 November 2017	Deadline for submission of applications
December 2017	Selection interviews
December/January 2018	Contract negotiations
January 2018	Appointment of the Scientific Programme Coordinator by the NORFACE Network Board
February/March 2018	Scientific Programme Coordinator starts his/her position.

Further information

More information about NORFACE can be found on the NORFACE website at www.norface.net. For questions regarding the position and/or the selection procedure, please contact Ms. Anne Cukier (NORFACE Coordination Office) at dial@nwo.nl.

Partners in NORFACE DIAL programme

The NORFACE partners in the programme are:

- Academy of Finland (AKA)
- Austrian Science Fund (FWF)
- Czech Academy of Sciences (CAS)
- Danish Agency for Science and Higher Education (IRFD)
- Economic and Social Research Council (United Kingdom, ESRC)
- Foundation for Science and Technology (Portugal, FCT)
- French National Research Agency (France, ANR)
- German Research Foundation (DFG)
- The Icelandic Centre for Research (RANNÍS)
- The Irish Research Council (IRC)
- Research Council of Lithuania (RCL)
- National Science Centre (Poland, NCN)
- Netherlands Organisation for Scientific Research (NWO)
- Research Council of Norway (RCN)
- Slovenian Research Agency (ARRS)
- Swedish Research Council (VR)
- Swiss National Science Foundation (SNSF)

The programme is also supported by:

- The European Commission (Grant Agreement No 724363)
- Swedish Council for Health, Working Life and Welfare (FORTE)
- Luxembourg National Research Fund (FNR)
- Estonian Research Council (ETAg)
- Research Foundation - Flanders (FWO)
- Ministry of Economy and Competitiveness - Spain (MINECO)